



Rockingham Montessori School Incorporated
ABN: 68 115 270 695

POLICY TITLE: TRANSITION PROCESS

BOARD APPROVAL DATE: 15 June 2010

SIGNED BY CHAIR:

BOARD REVIEW DATE:

OVERVIEW:

Children will transition from their current setting (playgroup, 3-6, 6-9, 9-12) to the next stage as their development proceeds, not according to their birthdates.

It is a legal requirement that children are aged 3 before they commence Cycle One.

The child's teacher will evaluate the child's social, emotional and academic development and advise the parent(s) as to the best time for transition. The timing of transition is carefully considered by the teacher in order to support the child's independence and ease with this change

PROCEDURES:

1. Transition from Playgroup to 3-6:

The playgroup coordinator will liaise with Cycle One teachers and parent(s) to determine timing of entrance to Cycle One, following the child's third birthday.

2. Transition from 3-6 to 6-9:

Parents will be advised in writing (see attached document) when their child is ready to transition to Cycle Two.

3. 6-9 to 9-12:

The teacher will advise the child's parents when this is to take place, in order to best support the child.

APPENDICES:

1. Cycle one Transition letter to parents